

School of Architecture, Planning and Landscape

BA Urban Planning / Master of Planning – Stage 2

2023/24 Induction Timetable

The following induction activities will take place during the week beginning 18th September ahead of the start of teaching. They are designed to help you settle into your studies at Newcastle and to make contact with staff and students from your programme. Maps of the campus are available online through <https://www.ncl.ac.uk/who-we-are/contact/maps/>. You may also wish to download the free Newcastle University App which provides access to maps and other useful sources of information – please see <https://services.ncl.ac.uk/itservice/teaching-services/mobile/universityapp/>

MONDAY 18 SEPTEMBER		
TIME	ACTIVITY	ATTENDANCE INFORMATION (Online/Present in Person)
9:00 – 10:00	Welcome to the Department of Planning and Urban Design	David Shaw Lecture Theatre, Cookson Building (University map ref: 59,60)
TUESDAY 19 SEPTEMBER		
12:00 – 13:00	Meet Your Mentee Group (Lunch provided)	Planning Studio (Henry Daysh Building, 5.08) **Please note you only need to attend this session if you applied and are confirmed as a peer mentor**
14:30 – 15:00	Careers Service Refresher	https://mycareer.ncl.ac.uk/leap/event.html?id=7112&service=Careers%20Service
WEDNESDAY 20 SEPTEMBER		
15:00 – 17:00	Community Film Screening and Discussion	David Shaw Lecture Theatre, Cookson Building (University map ref: 59,60)
THURSDAY 21 SEPTEMBER		
13:00 – 14:00	Meet Your Personal Tutor	Room TBC
15:30 – 17:00	Prof Yasminah Beebeejaun EDI Lecture	Online - TBC
FRIDAY 22 SEPTEMBER		
11:00 – 12:00	Stage 2 Course Introduction	Barbara Strang Teaching Centre (BSTC G.33)
12:00 – 13:00	Stage 2 Module Review	Barbara Strang Teaching Centre (BSTC G.33)
13:00 – 14:00	Lunch	Planning Studio (Henry Daysh Building, 5.08)

* The specific timing of your Personal Tutor Session may be subject to change, based on the workload and conflicting activities of your Personal Tutor. Please keep a look out for e-mails and calendar invites from your Personal Tutor.

** For the careers sessions please follow the link to the booking page on MyCareer and once booked, the Joining button will be viable.

Induction Guide

The following site will provide you with useful information ahead of your arrival at Newcastle [Before you Arrive - Student Welcome - Newcastle University \(ncl.ac.uk\)](#)

In addition to the induction activities noted on your timetable, please complete the following by Friday 22nd September 2023. If you experience any difficulties, please contact your Learning & Teaching Assistant for assistance.

Registration – Instructions on how to register will have been sent to the personal email address you included in your application. Provisionally registering before you arrive will save you time when you get to University. For further details on how to do this please visit [Online Registration - Student Welcome - Newcastle University \(ncl.ac.uk\)](#)

The system used for registration (S3P) is also where you can keep your details up-to-date (e.g. change of address), produced standard University documents and notify the University of any absence from study.

For students who require access to the Architecture Building or Building Science, your smartcards will be updated during the induction weeks to provide authorisation. If you are still unable to access the buildings by Monday 9th October 2023 please email the School Reception (APLReception@ncl.ac.uk).

Campus and the Robinson Library –The Library (<http://www.ncl.ac.uk/library/>) will be a useful resource during your time at Newcastle. In addition, subject specific information is available through <http://libguides.ncl.ac.uk/apl>

Maps of campus are available via <https://www.ncl.ac.uk/who-we-are/contact/maps/> and you may like to make note of the following buildings:

- Ref 27 – Architecture Building (main School Reception)
- Ref 32 – Henry Daysh Building (Administration Office, level 5)
- Ref 28 – Building Science
- Ref 35 – Robinson Library
- Ref 1 – King’s Gate (Student Services hub <http://www.ncl.ac.uk/studentservices/>)